



ROGER SWEET
Mayor

DAVID RYAN
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS
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BOB WILSON
Trustee
MANOLITO SANCHEZ
Trustee
MONIQUE ALTON
Trustee

**MINUTES FOR THE REGULARLY SCHEDULED VILLAGE COUNCIL
MEETING: WEDNESDAY, JUNE 21, 2023 AT 6:00 P.M. IN THE LIBRARY
CONFERENCE ROOM**

1. Call to Order

The meeting was called to order at 6:00 p.m. Present at the meeting were Mayor Sweet, Mayor Pro-Tem Ryan, Trustees Wilson and Alton. Also present Fred Simmank, Polly Lucero, Albert Lucero, Jennifer Hill, Janet Phillips, Rose Fenton and Clerk/Treasurer Christina Holder.

2. Pledge of Allegiance

Mayor Sweet led the Pledge of Allegiance.

3. Approval of Agenda

Trustee Alton moved to approve the agenda. Mayor Pro-Tem Ryan seconded and the agenda was approved without opposition.

4. Approval of Minutes from 05/17/2023

Mayor Pro-Tem mentioned he was unable to attend the last meeting and his name should be removed from people present. Trustee Wilson moved that the minutes of the previous meetings be approved with change. Trustee Alton seconded and the minutes approved as amended.

5. Guest – Keith Garcia

Mayor Sweet explained Mr. Garcia was unable to attend the meeting but had the email that was received was included for the council members. Mr. Garcia is requesting a forgiveness for two months of the wastewater bill on 040 Luciano Dr since no usage of the property was useable due to a backup in the mainline.

Ms. Fenton agrees with the request and mentioned previously the line was jetted once a year for Mr. Garcia and she was unaware of this needing to be done. Due to the backup being during the emergency she was unable to jet the line until later than expected. She now hasw the line on a schedule to be jetted until the main line can be repaired.

Trustee Wilson mentioned this is an extraordinary circumstance that does not sent a precedence for other private lines to be jetted or maintained by the wastewater operator.

Trustee Alton moved that the two months of wastewater useage should be forgiven.

Mayor Pro-Tem Ryan seconded. The motion was passed unanimously.

6. Guest – Jennifer Hill from Daniel B. Stevens
Ms. Hill explained that Daniel B. Stevens would be completing the preliminary engineering report. The report can be used for five years. This report will be used for the whole system, not just the plant. A Boron study will show where the boron is coming into the system from. They will be taking samples from multiple places throughout the system. Once the PER is completed the wastewater will be able to request funding from additional sources.
7. Review and Approve Quote from 4x4 Services and Consults
Ms. Fenton explained that after some issues with Mountain Pacific she started looking for a new oversight service. 4x4 Services and Consults have submitted a proposal that would save the wastewater \$15,000 per year. Trustee Wilson moved to accept the quote from 4x4 Services and Consults. Mayor Pro-Tem Ryan seconded and the quote was approved without opposition.
8. Resolution 2023-004 Sewer Rate Increase
Ms. Fenton noted that she has continued working with Dr. Andrew Bateman Waters after the May 17, 2023 Meeting. Dr. Waters helped Ms. Fenton come up with a rate increase that would have the wastewater breakeven during the 2023-24 fiscal year. Mayor Pro-Tem Ryan move to accept the rate increase, Trustee Alton seconded and the rate increase was approved. When Trustee Wilson asked there was no response from Rose or Christina on how dollars of revenue was produced.
9. Nominating and Approving Volunteer of the Year
Ms. Holder explained that each 4th of July the Council nominates a Volunteer of the Year that receives recognition during the festivities and has a special float in the parade. She mentioned that the only name submitted to her was by Chief Nunez that would like to nominate Arnie Gallegos since he has volunteered with the police department for several years and has been a great asset. Mayor Sweet nominated Steve Sutherland because he has done a great job at planting and maintaining the flowers in front of the library and Sustainable Solutions since they do a lot for the community. Trustee Alton nominated Billy Ehret because he's been a great volunteer for many events over the years. Ms. Phillips nominated Friends of the Library for doing such an amazing job of supporting the library. Trustee Wilson moved to approve Friends of the Library as Volunteers of the Year. Mayor Pro-Tem Ryan seconded and the motion pas passed unanimously.
10. Planning and Zoning Board Appointment
Mayor Sweet explained that Planning and Zoning was short a member and after speaking with Ms. Fenton she agreed to be on the board. Mayor Pro-Tem Ryan moved to accept Ms. Fenton as a Planning and Zoning appointment, Trustee Alton seconded and Ms. Fenton was appointed without opposition.
11. Reports
 - a. Maintenance- Submitted
 - b. Bath House- Submitted
 - c. Library- Submitted, Ms. Phillips explained that the library needed omove out of the conference room to the Jemez Springs Community Presbyterian Church due to the mold remediation needing to expand. Moisture remediation is similar to asbestos remediation. There is once section of room that has not been replaced

and will be looked at in the future. Mr. Simmank mentioned about getting wireless moisture sensors to find moisture before it spreads or becomes a larger problem.

- d. Court- Submitted
- e. Wastewater- Submitted
- f. Police Chief- Submitted
- g. P & Z Commission- Not Submitted
- h. Volunteer Fire Department- Submitted
- i. Lodgers' Tax Advisory Board- Not Submitted

12. Clerk/Treasurer's Report-

Ms. Holder explained that the office has been busy lately. The auditors were in for a week at the end of May and again the week of the meeting. The financial consultant Jim Cox would be in the office to train Heather Gutierrez and herself the week following the auditors and that he was very helpful at explaining processes. She also explained that the office moved from QuickBooks Desktop to Quickbooks online and that Mr. Simmank and Mr. Cox were both extremely helpful in that process. There was a notice for a public hearing posted from June 29th. This would be the last chance for the current election cycle for the Council to approve the Local Election Act if they would like the County to manage the election.

- a. Social Security – Ms. Holder explained that during the process of moving to the Quickbooks Online there was confusion on why social security was not taken from employees that were eligible for PERA. Trustee Wilson stated there are documents in the records room that explain in the 1980's the Village signed up for a program that would have no social security removed from paychecks if the employee was eligible for PERA. Ms. Holder said she would look into it further.
- b. Flood Plain Fees – Ms. Holder stated that she found her answer while compiling documents for the night's meeting and the questions on Fee structure no longer required Council clarification.

13. Public Input and Questions – Ms. Lucero had questions on if the wastewater main line issue at 040 Lucero Dr could affect her residence. Ms. Fenton explained that it shouldn't affect Ms. Lucero's residence.

14. Mayor's Report

- a. Mayor Sweet – None
- b. Mayor Pro-Tem Ryan - None
- c. Trustee Wilson - None
- d. Trustee Sanchez – Not Present
- e. Trustee Alton – None

15. Adjourn

16. The meeting was adjourned at 7:38 p.m.